

Highland Fire District
Regular Meeting
June 13, 2017
7:00 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(PRESENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(ABSENT)
Chief	Peter Miller	(PRESENT)
Acting District Clerk	Steve Lee	(PRESENT)

Chairman Steve DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for all fallen firefighters.

- 1. Approval of Minutes-** Chairman DiLorenzo asked for a motion to approve the minutes of the May 9, 2017 regular meeting.

MOTION: Commissioner Fraino move to approve the minutes of the May 9, 2017 meeting amended as follows: P. 29 Replacements of 2 Roof Top Units at St 1

1. McCourt -2 Allied units connect an complete system \$17,500
2. DJ Heating & AC- 2 Units **\$17650.**
3. Airflow-removal & replacement of 2 Trane units **\$17877.**

Seconded by Commissioner Barone.

(It was noted that dollar amounts were incorrectly recorded at the May 9, 2017 meeting.)

VOTE: 3 Aye 0 No 2 Abstain 0 Absent Commissioners Bragg and Erichsen abstained)

Motion carried.

- 2. Bills-** Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by Commissioners Alan Barone and Fraino and Chief Miller on June 12, 2017 for the period of 5/10/17 through 6/8/17. There was a question regarding the AAA Cleaning Supplies bill for Simple Green.

MOTION: Commissioner Alan Barone moved to authorize payment of the bills in the amount of \$43440.20, seconded by Commissioner John Fraino.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent

Motion carried unan.

- 3. Correspondence-** The following correspondence was received:

Fire District Affairs-June/July 2017 received and distributed to Commissioners.

FASNY Convention- August 9-12 2017

Certificate of Insurance-received from Main Care

Correspondence continued

Compass Co.- Letter regarding consulting services

Town of Lloyd- passed inspection

Highland Hose Co.1-Thank you letter

Room Requests-

June 27, 2017 Tuesday 11:30 am-7 PM American Red Cross Blood Drive requested by Steve Leary

MOTION: Commissioner Erichsen moved to approve the request for use of the community from the American Red Cross for a Blood Drive on June 27, 2017, Tuesday seconded by Commissioner Bragg.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent

Motion carried unan.

August 29, 2017 Tuesday 11:30 AM to 7 Pm American Red Cross Blood Drive requested by Steve Leary

MOTION: Commissioner Erichsen moved to approve the request for use of the community from the American Red Cross for a Blood Drive on August 29, 2017, Tuesday, seconded by Commissioner Bragg.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent

Motion carried unan.

October 31 2017 Tuesday 11:30 AM to 7 PM American Red Cross Blood Drive requested by Steve Leary.

MOTION: Commissioner Erichsen moved to approve the request for use of the community from the American Red Cross for a Blood Drive on October 31, 2017, Tuesday, seconded by Commissioner Bragg.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent

Motion carried unan.

4. New Membership- none

5. COMMITTEE REPORTS

Buildings and Grounds ST 1-Cmrs. Bragg and Barone

St #1 Sprinkler Inspection- Chairman DiLorenzo reported that SRI will be inspecting the Sprinkler system on Thursday June 15, 2017. Cost is \$2500 for this inspection which is done every five years.. Annual inspection of the system will be \$500.

Occupancy Limit Certificate- posted in community room and meeting room.

Curb Repair-parking lot. Currently in process.

Black Top Sealing- Commissioner Bragg discussed sealing of both parking lots, (St.1 and 2), filling in cracks and re-stripping. Price includes all of this as well as cleaning up of oil spots. It was noted that this was done 7 years ago. Cost per station is \$4500 for a total cost of \$9000. We will look at scheduling after events and holiday in July 2017.

Catch Basin-repaired.

Buildings & Grounds St 2- Cmr. Fraino and Erichsen

Fire Alarm- Commissioner Erichsen reported that we should meet with Safeco Alarm to see what can be done. Current panel does have space available to add zones to the panel as needed to address the current problem with the ID of zones for the Generator and outside emergency button. Safeco to be scheduled to do an Annual Alarm Inspection at Station 2 and we will look at Annual Maintenance agreement to meet the necessary requirements. Will investigate this more after the Alarm inspection is completed and report received.

Tree- Commissioner Erichsen reported there is a tree leaning over towards the siren that we should look at to see if it needs to be removed for safety. Price quote to be obtained.

BBQ Pit- Chairman DiIorenzo reported a screen may be needed to prevent birds from nesting in the rafters but still allow smoke to vent. Total cost of screen and installation would be about \$2000. Will look at other options as well. Follow up to be done.

Water spotting on Apparatus- Chief Miller Reported that St 2 water leaves spots on the apparatus. Water testing was completed and results indicate a hard water problem. Testing was completed by a member at the company he works for. Current filter has been changed as per installer's instructions. Will look at some other type of system to resolve current water spotting problem. To follow up.

6. APPARATUS- nothing at this time.

7. Insurance/Workers Compensation- There was discussion regarding increase due to claim and budgeting for the next three years.

8. Physical Fitness- 2nd Quarter 2017 report to follow in July 2017

9. UCAFD-next meeting to be hosted at Highland on September 21, 2017. Refreshment Committee: Commissioners Bragg and Erichsen. Need Room Request.

10. Service Awards- Penflex submitted reports. Distributed to the Board. Commissioners to review.

11. Treasurer's Report-Treasurer Passikoff discussed the May 2017 Financial Report. It was reported that 2017 Tahoe invoices are pending. Final report for 2016 Audit should be available by next meeting.

MOTION: Commissioner Fraino moved to accept the May 2017 Financial Report as submitted by the Treasurer, seconded by Erichsen.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent

Motion carried unan.

12. Public Comment- none.

13. Chief's Report- Chief Miller reported the following:

31-80- approval needed to permit 31-80 to the NYS Chief's Convention on 6/16/17

Lake George-HVVFA Parade- Approval needed for Car 31,31A, 31B, 31C and 31-35 to Lake George for parade 6/16-6/18/17. Milton will be on first alarm with 39-30. 31-5 and 6 will be in town and available to handle calls.

Live Fire Drill at Dutchess County Training Center- 6/24/17 Request approval for 31-10 and 31-60 to attend.

Rotary Club Awards Dinner- 6/23/17- to honor the Highland Hose Company #1. Officers and members will be attending.

Town of Lloyd 4th of July Event- July 2, 2017

Walkway of the Hudson Fire Works Event- July 4, 2017

Chief Miller commented and expressed concerns regarding safety on the Walk Way and access due to the current construction project (Highland Side). Walkway requested HFD patrol the Walkway with 31-90 and a crew, but will not search any people with bags that would have access to the event. Chief has spoken with Park Police and others on this matter and there is no concern on their part for safety. Since there will be no bag searches HFD personnel will not be on the Walk Way for this event.

BEFO/IFO Graduation- July 6, 2017 graduation will be held here at Highland.

Ulster County Parade Event- July 29, 2017 request approval for 31-35 and 31-45 to Milton. Previously Approved.

Firefighter Boot Camp- will not be held here in Highland.

New Duty night Inspection System-System will be password protected and each driver will have a code for the system. Tentative start date is July 10, 2017.

New Rules & Policies- Would like legal counsel to review prior to Commissioners review and approval.

Funding of SCBA-Commissioner Erichsen reported that we should review funding of SCBA and Turn out gear for the future during the budget process.

14. Old Business:

Surplus Low Band Radios- Chairman Dilorenzo reported that we have a company that is interested but is looking at placing a valve on these radios. More to follow.

15. New Business –

EZ Pass- Commissioner Erichsen discussed EZ Pass for Staff Cars and Apparatus with Chief Miller.

Resolution to for Sale of Surplus 2006 Chevy Tahoe

Secretary Passikoff read the following resolution:

At a Regular meeting of the Board of Fire Commissioners of the Highland Fire District, held at Headquarters, 25 Milton Avenue, Highland, New York, on the 11th day of July 2017 at 7:00 o'clock p.m., there were:

PRESENT: Stephen Dilorenzo, Chairman
John Fraino, Commissioner
Alan Barone, Commissioner
Christian Erichsen, Commissioner
Benjamin Bragg, Commissioner

BE IT RESOLVED, By the Board of Fire Commissioners of the Highland Fire District as follows:

WHEREAS, pursuant to Section 127(23) of the Town Law, the Highland Fire District does hereby declare that the following item of equipment is no longer necessary for the purposed of the Fire District:

(1) 2006 Chevrolet Tahoe VIN 1GNEK13Z56J125621

WHEREAS, that pursuant to Section 176(23) of the Town Law the Highland Fire District is authorized to dispose and sell the above listed equipment which sale will be advertised for bids for the above equipment. The New Paltz Times and the Southern Ulster Times have been designated as the official newspapers of the Highland Fire District by the Board of Fire Commissioners for the purpose of advertising for sealed bids.

WHEREAS, the said sale or disposition of the equipment will be subject to permissive referendum, and

WHEREAS, NOW, THEREFORE, IT IS RESOLVED, on motion of Commissioner Alan Barone seconded by Commissioner Ben Bragg that a notice to bidders for sale as is , without warranty or

guarantee, of one used vehicle , being a **2006 Chevrolet Tahoe VIN 1GNEK13Z56J125621** with equipment and apparatus as set forth in the specification, be inserted in the next available issues of the New Paltz Times, the Southern Ulster Times, as the Fire Commissioners deem desirable, and that the bids be opened on July 11, 2017 at 7:00 P.M.

The Vote: 5 YES 0 NO 0 ABSTENTIONS 0 ABSENT
The Resolution was declared adopted.

It was note that a legal ad will appear in the newspaper and the vehicle will be available on June 26, 2017 for inspection.

Resolution to Award the Bid for The Roof Top Unit Replacement

There was discussion on the scope of work and what is included in the Bid Price from each bid and total bid review.

MOTION: Commissioner Erichsen moved to go with the best value and accept the bid from Airflow at a total cost of \$17,877.00 for the replacement of the two units, seconded by Commissioner Ben Bragg.
VOTE: 5 Aye 0 No 0 Abstain 0 Absent
Motion carried unan.

2018 Budget-review process to begin on August 22, 2017 at 7 pm. Budget Hearing will take place on October 17, 2017 as per law.

NYS Chief's Convention- Chairman Dilorenzo asked for a motion to permit the District to pay for lunch for the members who attended.

MOTION: Commissioner Bragg moved to approve the District to pay for lunch for those members attending the NYS Chief's convention, seconded by Alan Barone.
VOTE: 5 Aye 0 No 0 Abstain 0 Absent
Motion carried unan.

Highland Rotary Club Dinner- Friday June 23, 2017 6 Pm honoring Highland Hose Company No.1

MOTION: Commissioner Fraino moved to approval payment by the District for the commissioners that would like to attend, a total of \$210 for Commissioners Dilorenzo, Bragg, Barone and their respective wives. Seconded by Commissioner Erichsen.
VOTE: 5 Aye 0 No 0 Abstain 0 Absent
Motion carried unan.

16. Executive Session-

MOTION: Commissioner Erichsen move to enter in executive session at 8:20 Pm to discuss personnel matters relating to the new custodian, seconded by Commissioner Fraino.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent

Motion carried unan.

Acting Clerk Steve Lee was excused. Commissioners, Treasurer and Chief remained.

17. Return to regular session and Adjournment-

MOTION: Commissioner Bragg moved to return to the regular session of the meeting at 9:25 PM and there being no further business moved to adjourn at 9:25 PM, seconded by Commissioner Dilorenzo.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried. Commissioner Erichsen left prior to adjournment.

Respectfully submitted by,

Steven Lee, Acting Clerk

Transcribed by,

Denise A. Holzberger, District Clerk

APPROVED BOFC mtg 7/11/17